



UNIVERSITY of
DENVER

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POLICY MANUAL
AMICUS AWARDS

Responsible Department: Human Resources and Inclusive Community

Recommended By: Provost, Interim VC for Human Resources and Inclusive Community

Approved By: Chancellor

Policy Number
HRIC 3.40.070

Effective Date
12/10/2021

I. INTRODUCTION

This Policy sets forth the eligibility criteria and the nomination process for Amicus Awards.

II. POLICY OVERVIEW

Eligibility

The honorary title "Amicus Universitatis" or "Amica Universitatis" may be awarded to appointed employees in administration, research, professional, or support positions, if either of the following criteria are met:

- A. Upon retirement with at least 10 years of dedicated and effective service to the University; or
- B. Upon voluntary termination after completion of at least 20 years of dedicated and effective service to the University.

III. PROCESS OVERVIEW

Nominations

Nomination for this award may be made by any member of the University community, but such nominations must be supported by the nominee's present or former department manager or appropriate Vice Chancellor. Nominations will be reviewed by a committee, composed of:

- A. A representative of the Department of Human Resources and Inclusive Community;
- B. A representative of the University of Denver Retirees; and
- C. A representative to be named by the Vice Chancellor of Marketing and

Communications.

IV. DEFINITIONS

None

Revision Effective Date	Purpose
<i>12/10/2021</i>	Minor revisions